



**BRIGHT  
FUTURES**

Provider Support Session  
*May 3, 2024*

# Purpose and Objectives

## Purpose

- Provide local support to child-care providers participating in the UPK program.
- Share the most recent updates from CDEC and answer provider questions.

## Objectives

- To create a safe space for providers where they can share experiences and build relationships with Triad Bright Futures LCO staff and other providers within our catchment area.
- To promote networking, best practices and collaboration among participants.





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# Meeting agreements

- Respect each other's opinions, even if you don't agree with them.
- Make sure everybody is able to contribute.
- Only one person speaks at a time (use the raise hand feature.)
- Listen to understand.
- We agree that this is a confidential space.



# Universal Preschool Colorado

Provider Updates April 2024



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# Topics

- 2024/2025 Program Updates
  - Timeline
    - Matching and Enrollments
    - Seat Adjustments
- Provider Agreement
- Provider Profiles
- Grant Opportunities
- Provider Resources
- Quality Standards Updates



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# 2024/2025 Program Updates



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# Timeline- Matching and Enrollment

## *Pre-Registration:*

- **February 29 - March 28:** Pre-registration application window for families requesting Continuity of Care placements.
- **March 6 - April 1:** Providers will receive matches each day for eligible family registrations, and able to decline placements.
- **April 3 - April 10:** Families must accept pre-registration matches. As of 4/10, unaccepted placements will be opened up for other families in the general matching cycles.

## *Family Matching:*

- **February 29 - July 5:** Registration for Colorado Universal Preschool open for families.
- **April 22:** First family-to-provider matching round runs.
- **April 23 - May 7:** Providers accept matches for first matching round.
- **May 8:** Families notified of first round matches. Families must accept or decline by May 15.
- **July 5:** Second family-to-provider matching round runs. Providers must accept or decline matches by July 22.
- **July 23:** Families notified of second round matches. Families must accept or decline by July 31st.

## *Non-IEP Direct Enrollment:*

- **8/1 until the end of the 2024-25 school year:** Direct enrollment for non-IEP families directly through providers

## *IEP Direct Enrollment:*

- **February 29th through the end of the 2024 - 2025 school year:** Special Education Administrative Units (AUs) and school districts will request placement of students with IEPs. Providers will accept matches within 2 weeks of receiving a match. Families of a child with an IEP will have until 6/30/25 to accept their match, we ask that they accept within two weeks.

# Timeline- Seat Adjustments

## Provider Seat & Set Up Dates

- **January 23 - March 26:** Program setup forms uploaded to the Family Portal. Forms entered by March 26 will be uploaded by March 29th.
- **April 11 - April 19:** Providers can adjust seats in preparation for 1st matching run.
- **May 16 - May 24:** Providers can adjust seats in preparation for 2nd matching run.
- **August 1 - August 9:** Providers can adjust seats.

## How to Request Adjustments to Seats or Programs

- Please contact your LCO with the following information- [Find my LCO](#)
  - Names of programs to add or archive,
  - List of programs requiring more or less seats
  - Seat types for each
- LCOs will submit requests to have these changes made in the system



# Enrollment Form

The enrollment form for 24/25 has been improved over the 23/24 form, which should help to streamline the enrollment process and help ensure that providers receive the correct payment for children in their care. Please review the enrollment form guidance [HERE](#)

## Key Points

- Please contact your LCO with the following information- [Find my LCO](#)
  - Names of programs to add or archive,
  - List of programs requiring more or less seats
  - Seat types for each
- LCOs will submit requests to have these changes made in the system

# Provider Agreement



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# Provider Agreement

## Provider Agreement Requirements

Please review a copy of the provider agreement that can be found at [bit.ly/UPKProviderAgreement](https://bit.ly/UPKProviderAgreement)

Insurance coverage is required by provider type. Thresholds can also be found in Exhibit A of the Provider Agreement for all Home, Center Base, and Faith Based Providers.

CDEC's expectation is that providers will use a commercially available insurance company to obtain a general liability insurance policy.

- Does CDEC need to be an interested part in my liability form? YES.
- Do we need to have the state listed on the policy as well? YES
- Is there a list of state-approved insurance companies? NO.

Further clarifications around insurance type should be directed to your insurance agent.



# Provider Agreement

Once the CDEC has received the required documentation and correspondence, CDEC will place the Agreement into DocuSign for electronic signatures by the providers authorized representative that was identified in the Universal Preschool Portal. Once the authorized representative has electronically signed the document in DocuSign, it will then flow to CDEC for counter signature and execution. The provider can expect to receive a notification and a copy of the agreement when it is complete.

## Deadlines

- Submit the required documentation and correspondence as soon as possible as matching rounds are set to begin in April.
- Please forward any questions to [CDEC\\_Procurement-contracts@state.co.us](mailto:CDEC_Procurement-contracts@state.co.us) and we will respond with guidance as quickly as possible.

## Support and Resources

- Weekly Office Hours for Provider Agreement Assistance: Every Friday from 3-4pm until June 30th 2024
- You can join online at [meet.google.com/ggc-kzza-fxd](https://meet.google.com/ggc-kzza-fxd) or by phone by calling 413-471-2417 PIN: 494 614 242#.



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# Provider Profiles



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# PROVIDER PROGRAM SETUP

## WHY FOCUS ON YOUR PROFILE?

To to promote your locations and program offerings, creating and maintaining a robust Profile in our Program Portal is key.

When a family looks for a provider, the Program Portal scans your profile for keywords and content. Your profile serves as your advertisement, showcasing your unique services, staff, and programs.

We encourage you to build or expand upon your profile to excite families in selecting you as one of their preferred providers.

If you do not have content such as program or contact information, a family may not identify you as a provider they are interested in partnering with.

Your profile is surfaced in two ways when a family is searching either on the CDEC website or directly through the portal application:

1. Summary View
2. Detailed View

## Summary View

### Mile High Early Learning At Westwood

980 S Lowell Blvd, Denver, 80219 12 minutes total travel time

[View profile](#)

#### About this program

Our Mission and Vision for Equity  
Mile High Early Learning ensures all children thrive by cultivating every child's potential, engaging families, and championing our early learning workforce.  
Mile High Early Learning's commitment to diversity, equity, and inclusion is deeply embedded in our work. Our vision through all of our programming is that children, families, and staff of all racial, cultural, economic, and social backgrounds are joyfully welcomed into a learning community that prioritizes equity and finds strength in diversity.

#### Notes

This is a Head Start grantee and families may need to meet additional factors to enroll.

#### Contact information

Cheryl Cardenas  
(303) 922-1123  
kathyb@milehighearlylearning.org  
<http://www.milehighearlylearning.org>


#### Licensing & accreditations

License # 46082  
Center Based

## Detailed View

### Catholic Charities Early Childhood Programs @ Kentucky

852 S Knox Ct, Denver, CO 80219 Center Based



**Contact information**  
852 S Knox Ct, Denver  
4804628954  
sfender@ccdenvet.org  
<http://www.ccdenvet.org>

**Primary contact**  
Rebekah Trejo  
720-756-7597  
SFender@ccdenvet.org

[Request a tour](#)

**About this program**  
No description available

**Hours of operation**  
Hours not available

**Financial programs**  
Financial assistance options available  
Colorado Child Care Assistance Program  
Head Start  
Discounts  
Fees are not charged for the services provided at this location - families need to income qualify.

**Highlights**

Language Immersion Not available	Languages Spoken Spanish, English, Spanish, ASL
Meals Breakfast, Morning Snack, Lunch, Afternoon Snack, USDA Food Program	Toilet Learning Not available
Instructional Approach Not available	Additional ages served Not available
Specialized Support Not available	

# Grant Opportunities



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# Provider Grant Opportunity

CDEC will open a one-time incentive opportunity in Spring 2024 for Universal Preschool providers to join the Colorado Child Care Assistance Program (CCCAP). Funding is intended to increase the ability for CCCAP families to access additional low-cost hours of child care through their Colorado Universal Preschool provider.

1. Any school year 2024-25 Universal Preschool provider who enters into a new CCCAP fiscal agreement with a county between January 1, 2024 and June 15, 2024 will be eligible to receive the \$2,000 incentive bonus. Once the bonus opportunity opens, MetrixIQ will send a link directly to eligible providers to complete the application. For additional information on eligibility and how to become a CCCAP provider, please read the FAQ.



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# Provider Resources



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# Provider Resources

- [2024-25 Provider Handbook](#)
- [2024-25 Family Handbook](#)
- [CDEC Website- Provider Information](#)
- [Sign up for the Colorado Universal Preschool Newsletter!](#)



# Quality Standards Updates



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# Statutory Requirements for UPK Quality Standards



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## Statutory Requirements

Statutory requirements for the Quality Standards are in section 26.5-4-205, C.R.S.

- CDEC must establish Quality Standards “that each preschool provider must meet to receive funding”
- The Quality Standards must “reflect national and community-informed best practices with regard to school readiness, academic and cognitive development, healthy environments, social-emotional learning, and child and family outcomes”
- CDEC “shall consider” Colorado Preschool Program (CPP) standards, national standards, Licensing requirements, and the balance of availability and quality
- CDEC is required to review and, as necessary, revise the Quality Standards at least every five (5) years

# Universal Preschool Quality Standards Process & Background



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Jan.-March 2024

- RAC County Subcommittee and **three rounds of RAC** (Jan. 11, Feb. 8, Mar. 14)
- **Two rounds of Public Rulemaking** with CDEC Executive Director.
- **Rules are promulgated** (Mar. 28).

Summer - Fall 2024

- Ongoing opportunities to inform the priorities and content of the **Resource Bank**.
- Key components of the **Resource Bank** are in place, with continued iterative assessment of needs and addition of further resources.

2024-25

- **Universal Preschool Quality Standards** begin to go into effect and are phased-in over several years.
- For the 2024-25 school year, **teacher qualification requirements** remain the same as the Department's child care licensing rules.

# Rule Section 4.109: General Requirements and Provisions



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## Timeline for General Requirements and Provisions

**Effective Date: July 1, 2024 | Implementation Deadline: Immediate**

- 360 minimum planned contact hours

**Effective Date: May 30, 2024 | Implementation Deadline: Immediate**

- Equal Opportunity/Non-Discrimination Clause

**Effective Date: May 30, 2024 | Implementation Deadline: Immediate**

- Teacher Qualifications - Teachers/staff qualified under Child Care Licensing rules 2.216, and 2.311-2.315

**Effective Date: May 30, 2024 | Implementation Deadline: Immediate**

- Maintain compliance with 22-33-106 regarding suspensions and expulsions

**Effective Date: May 30, 2024 | Implementation Deadline: Immediate**

- Educating Children with disability - CDE and Federal law and regulations

# Rule Section 4.109: General Requirements and Provisions



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## Timeline for General Requirements and Provisions (continued)

**Effective Date: May 30, 2024 | Implementation Deadline: Immediate**

- Maintain ratios and group sizes in accordance with Child Care Licensing

**Effective Date: July 1, 2025 | Implementation Deadline: Immediate**

- Ratios and Group size reduced to 1:11 and 22 , except for providers with a QRIS rating of 4 or 5

**Effective Date: July 1, 2026 | Implementation Deadline: Immediate**

- Ratios and Group size reduced to 1:10 and 20, except for providers with a QRIS rating of 4 or 5

# Rule Section 4.110: Provider Matching Criteria



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## Timeline for Provider Matching Criteria

**Effective Date: May 30, 2024 | Implementation Deadline: Immediate**

- Provider Programmatic Preferences that are allowed to the Deferred Acceptance Algorithm (DAA)

**Effective Date: May 30, 2024 | Implementation Deadline: Immediate**

- Compliance with statutory provisions including the non-discrimination provision



# Rule Section 4.111: Instructional Practice Requirements



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## Timeline for Instructional Practice Requirements

**Effective Date: May 30, 2024 | Implementation Deadline: Within 3 years**

- ❑ On-site observations in alignment with Colorado Shines, once every 3 years

**Effective Date: July 1, 2025 | Implementation Deadline: Immediate**

- ❑ Eligible providers required to utilize early learning and assessment approach included in the Resource Bank

# Rule Section 4.112: Healthy Development Requirements



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## Timeline for Healthy Development

**Effective Date: July 1, 2025 | Implementation Deadline: 6 months**

- Create and make publicly available policies and procedures for fulfilling developmental screening requirements and administration, referral, conducting of screening services

**Effective Date: July 1, 2025 | Implementation Deadline: Immediate**

- Notify families of the opportunity to participate in annual survey of their experiences with screening, referral, and related services.

# Rule Section 4.113: Family and Community Engagement Requirements



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## Timeline for Family and Community Engagement

**Effective Date: July 1, 2024 | Implementation Deadline: 6 months**

- Create and make publicly available policies and procedures for fulfilling multiple family and community engagement requirements.

**Effective Date: July 1, 2024 | Implementation Deadline: 6 months**

- Notify families of the opportunity to participate in an annual survey of their experiences with family and community engagement in the program.

# Rule Section 4.114: Professional Development Requirements



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## Timeline for Professional Development

**Effective Date: July 1, 2024 | Implementation Deadline: Immediately**

Teachers and staff are qualified under Licensing requirements

**Effective Date: July 1, 2025 | Implementation Deadline: 12 Months in Role**

All staff must complete training required by Licensing, with five (5) hours of specific required competency areas

**Effective Date: July 1, 2026 | Implementation Deadline: 12 Months in Role**

Instructional supervisors must complete training aligned with Licensing competency areas

# Rule Section 4.114: Professional Development Requirements



## Training Requirements by Professional Type beginning July 2025—Existing Teachers

### Child Care Centers and Preschools

Course/PD Area	Non UPK	UPK
Complete By July 2026		
Standard Precautions: Prevention and Control of Infectious Diseases and Immunizations	1.5	1.5
Medication Administration (annual delegation)	1	1
Child Care and Preschool Immunizations	1.5	1.5
Recognition and Reporting of Child Abuse and Neglect	2.25	2.25
Social-Emotional Health and Development, to include trauma-informed practices	3	4
Teaching Practices	-	2
Family and Community Partnerships	-	2
Total Annual Required PD Hours for Existing Lead Teachers -- Defined Courses and Domains	9.25	14.25
<b>Total Annual Requirements</b>	<b>15</b>	<b>15</b>

### Family Child Care Homes

Course/PD Area	Non UPK	UPK
Complete By July 2026		
Standard Precautions: Prevention and Control of Infectious Diseases and Immunizations	1.5	1.5
Abusive Head Trauma	1	1
Infant Safe Sleep Practices	1.5	1.5
Child Care and Preschool Immunizations	1.5	1.5
Recognition and Reporting of Child Abuse and Neglect	2.25	2.25
Social-Emotional Health and Development, to include trauma-informed practices	3	4
Teaching Practices	-	2
Family and Community Partnerships	-	2
Total Annual Required PD Hours for Existing Lead Teachers -- Defined Courses and Domains	10.75	15.75
<b>Total Annual Requirements</b>	<b>15</b>	<b>15.75</b>

## What can you expect in the Resource Bank?

### *Three Areas of Resources:*

- Instructional Practice
- Healthy Development
- Family & Community Engagement

### *Three Types of Resources:*

- ***Learn More:*** Basic information and explainers, as well as training and professional development resources.
- ***Community Connections:*** Links to local and statewide experts/partners.
- ***Tools & Templates:*** Practical information and tools (e.g. templates, lists of approved resources, self-assessments, etc.)



## Examples of Resource Bank Content

- Information on best practices in instruction, screening, and family engagement
- Support and information to help you access expert community partners in each area
- Tools to assess your staff's training in relation to each of the standard areas, and links to PDIS and other trainings that are applicable
- Information and guidance to help you understand if your early learning and assessment approach meets the standard, and a list of approaches that do
- Further guidance on the on-site observation
- Sample screening policies, and guidance to create your own
- Sample family engagement policies, and guidance to create your own



**You can help!**

Do you have current, written policies/processes on screening, referral, and/or engaging families?

**We want to hear from you!**



<https://bit.ly/3V6MLkq>



# Ways to get Involved and Stay in Touch:

- [Sign up for e-News Updates](#) from Triad Bright Futures.
- **Visit our [UPK Updates page](#)** on the Triad Bright Futures website.
- [Follow us on Facebook](#)
- Share the UPK family info sessions with your families
- **Share our Help Desk information with families:**
  - [Submit a Ticket](#)
  - Email: [upk@triadbrightfutures.org](mailto:upk@triadbrightfutures.org)





## Q & A

## Link to Zoom Recording:

[https://us02web.zoom.us/rec/share/7eaG8Aui3KiIT32wELZEr6Zii3OZBzcb0nOcbYfxuHbZM4bTQCdNjUjSmC93Bi8m.OZYI9!  
zdzoQmvmnNI](https://us02web.zoom.us/rec/share/7eaG8Aui3KiIT32wELZEr6Zii3OZBzcb0nOcbYfxuHbZM4bTQCdNjUjSmC93Bi8m.OZYI9!zdzoQmvmnNI)

**Passcode:** .X^Z0re2



# THANK YOU!

Next meetings:

May 15, 2024

1:00 – 2:00 pm via Zoom.



# TRIAD

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