



**BRIGHT
FUTURES**

Provider Support Session
March 8th, 2024

Purpose and Objectives

Purpose

- Provide local support to child-care providers participating in the UPK program.
- Share the most recent updates from CDEC and answer provider questions.

Objectives

- To create a safe space for providers where they can share experiences and build relationships with Triad Bright Futures LCO staff and other providers within our catchment area.
- To promote networking, best practices and collaboration among participants.





Meeting agreements

- Respect each other's opinions, even if you don't agree with them.
- Make sure everybody is able to contribute.
- Only one person speaks at a time (use the raise hand feature.)
- Listen to understand.
- We agree that this is a confidential space.

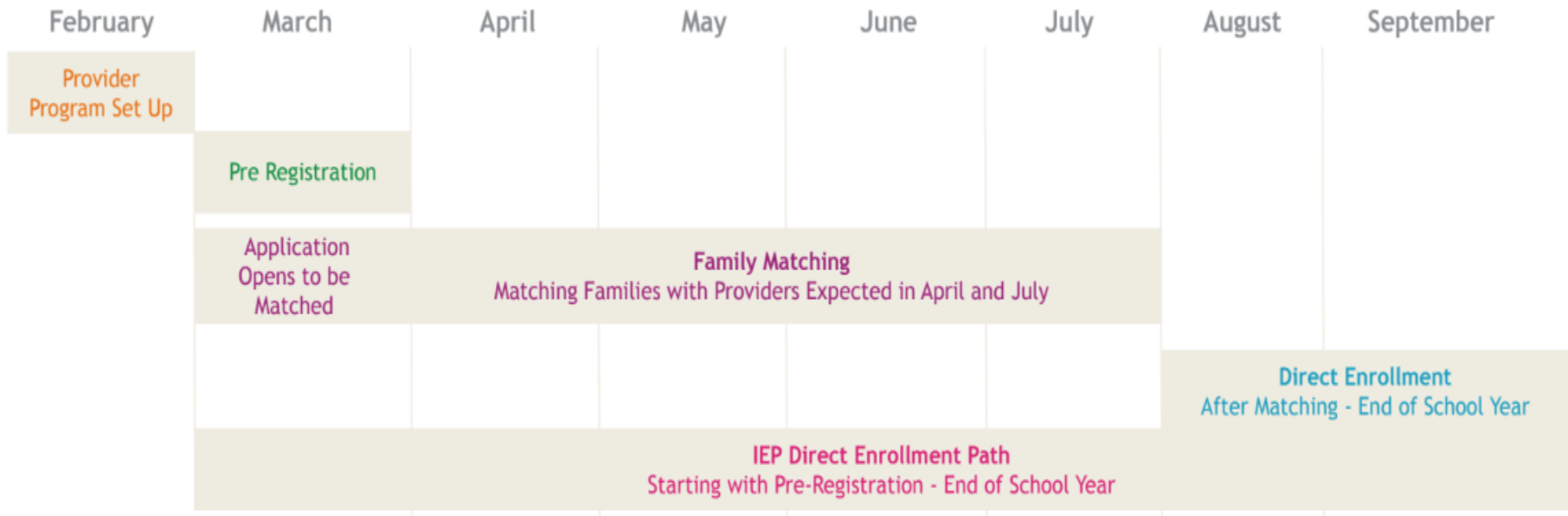




UPK 2024-25!

Estimated UPK Timeline

ESTIMATED ENROLLMENT TIMELINE FOR 2024-2025 SCHOOL YEAR



Provider resources

- [2024-25 Provider Handbook](#)
- [2024-25 Family Handbook](#)
- [Triad Bright futures Website](#)
- Triad bright Futures Help desk (this is the best way to get helped, and it helps us to keep track of tasks)
- [CDEC Website- Provider Information](#)
- [Sign up for the Colorado Universal Preschool Newsletter!](#)



Provider agreement

Providers (Authorized signers) received last Friday this bulletin:

<https://content.govdelivery.com/accounts/CODEC/bulletins/38e4277>

Requesting to take action:

Please forward this boilerplate agreement to all necessary parties within your organization who need to review and approve this document. This will allow for any needed revisions to the agreement to be incorporated into the finalized version for execution. Additionally, reviewing this document now will allow for a more timely execution of the final agreement. The Department requires a response from your organization no later than March 15th, 2024 by 5 pm in order to ensure timely execution of agreements, as matching occurs in April.

CDEC will require an affirmative acknowledgment of acceptance of the agreement terms via email to CDEC_procurement-contracts@state.co.us. Once CDEC has received your confirmation and acceptance of the provider agreement execution can take place. Please use this email address for all your Agreement related questions CDEC_procurement-contracts@state.co.us





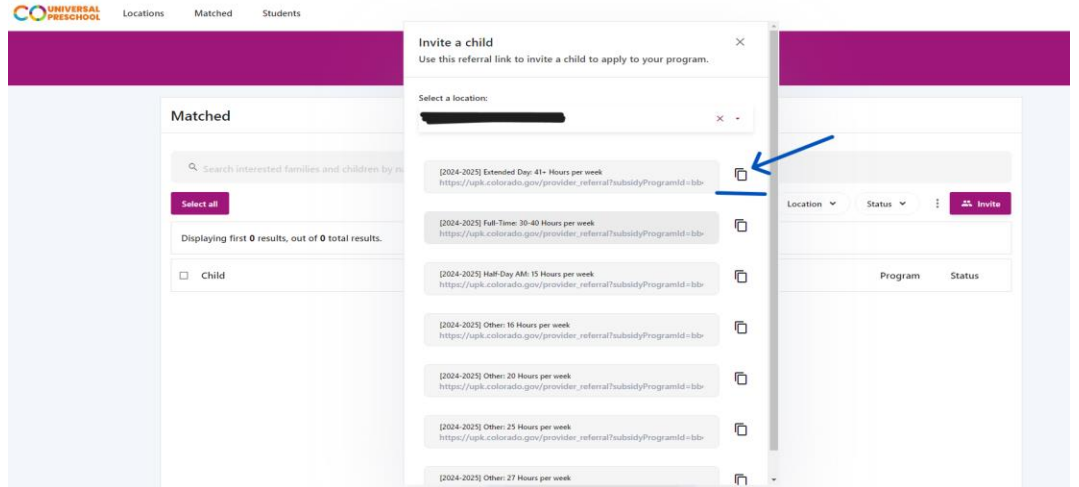
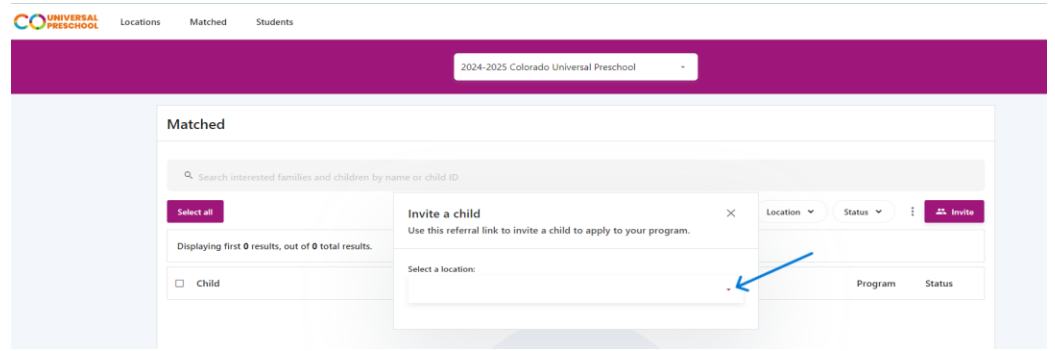
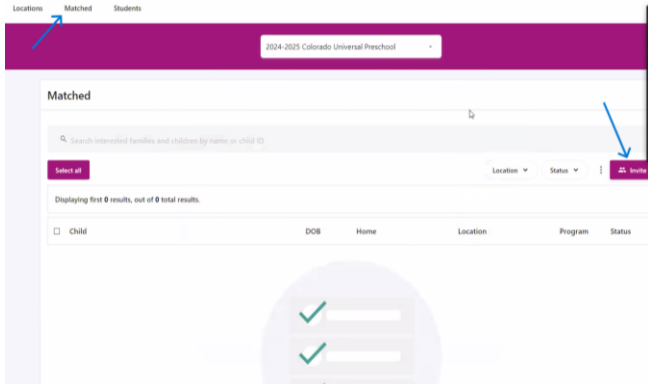
Pre-registration Guidance

Pre-registration process

- From February 29th to March 28th, only those **families that meet the continuity of care, employee, or sibling priority criteria** outlined in Universal Preschool Colorado pre-registration enrollment guidelines will be matched to providers.
- If a child is able to be enrolled during pre-registration by the 3 criteria above, the provider can send a **link** to invite the family to initiate the application process.
- Providers can find the link in their portal.
- The link automatically places the program in the #1 selection. The family will still need to complete the application questions.



Invitation link



Pre-registration for providers

- There will be a batch of applications with the **priority criteria** selected sent to providers daily during the pre-registration period.
- Providers will be able to review and accept or reject the applications. If any families selected priority criteria on their application by mistake, providers can reject the application.
- Any students who are not already enrolled at the same provider, siblings of existing students, or children of an employee at the provider must go through the DAA.
- Once a provider reviews the application as meeting the pre-registration criteria, the student will be placed into the correct seat. (No actions is required if the selection from the family is correct)
- We have also activated, for a limited time, the feature that notifies you once a program reaches full capacity.



As of February 28th, 2024, does this child currently attend any of the providers you selected?

As of February 28th, 2024, does this child currently have a sibling attending any of the providers you selected?

As of February 28th, 2024, does this child currently have a parent employed at any of the providers you selected?

*****Please note: Families need to select any of these questions to participate in the pre-registration, if they do not select any of those questions, they will be matched through the DAA starting in April.**

Pre-registration

- *If you receive a notification that one of your programs is full, you can make adjustments to your seats by reaching out to your LCO. Send a ticket to our help desk.*
- If the children are correctly "placed" on your program, no action is needed.
- If you see any mistake, contact us to fix it or decline the student (instructions on page 19 of the provider handbook).
- Later this month, children will be moved to "matched".
- Family will then receive a notification to accept the match and the seat is then filled.
- When the family accepts the match, the child's status changes to "accepted"

COLORADO UNIVERSAL PRESCHOOL ENROLLMENT PROCESS

As the family application and enrollment process begins, you will see the following statuses within the Program Portal:

STATUS	DESCRIPTION
Placed	Placement is shared with provider for the provider review period. Family is not yet notified.
Matched	Family notified of the match. Provider can contact family to share program information and answer questions.
Accepted	Family accepts the match. Provider should contact family with instructions for enrolling.
Enrolled	All enrollment documents are completed, including Colorado Universal Preschool's enrollment form.

Note: If a family declines their match at your location, the child's record will be removed from your Provider Portal.

A FAMILY MATCHED WITH MY PROGRAM: WHAT NEXT?

- The family must now complete the registration and enrollment process – including paperwork – with you.
- Families are provided your information, and are instructed to contact you for next steps.
- You are also encouraged to reach out to the family and assist them through your enrollment process.
- Families must be enrolled in the UPK system, with eligibility verified, for accurate payments.

COLORADO UNIVERSAL PRESCHOOL | PROVIDER HANDBOOK

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Provider Handbook

UPK Provider Handbook



Family matching

April and July

For families new to the program, or looking for a new preschool provider, the Family Matching process occurs automatically in the Program Portal.

- Families apply through the Program Portal to browse providers, select top choices, review eligibility for the program, and submit an application for funding via upk.colorado.gov.
- **Step 1:** Respond to families who research and contact providers
- **Step 2:** Manage Match Accept/Declines after the matching rounds
- **Step 3:** Update Seat counts as needed during the appropriate seat adjustment window



Direct Enrollment

From August on:

- After the family matching deadline, families can work directly with a provider to submit an application and enroll with a program of choice, so long as space allows, through the end of the school year. **This will begin late summer, following matching rounds.**
- **Step 1:** Respond to families who research and contact providers; provide information for seat availability.
- **Step 2:** Create direct enrollment applications for families who are interested during the direct enrollment window.
- **Step 3:** Manage remaining matches and enrollments.



Students with IEPs 3 and 4 Year olds

Throughout the enrollment process and school year, children with Individualized Education Programs (IEPs) both three year olds and four year olds will be supported through direct application, registration, and enrollment through their Administrative Unit (AU).

- AU's will continue to work with CDEC to place students with IEPs into a seat.
- Only an AU or CDEC may make a change to a placement or application for a child with an IEP.
- Note that families do not need to add programs when they create an application
- Similar to placement of students during the pre-registration period, students with IEPs will go straight into reserved IEP seats and will not go through the DAA.
- Students with IEPs will continue to be placed throughout the program year.



Ways to get Involved and Stay in Touch

- **[Sign up for e-News Updates](#)** from Triad Bright Futures.
- **Visit our [UPK Updates page](#)** on the Triad Bright Futures website.
- **[Follow us on Facebook](#)**
- Share the UPK family info sessions with your families
- **Share our Help Desk information with families:**
 - [Submit a Ticket](#)
 - Email: upk@triadbrightfutures.org
 - Phone: 720-449-7960



Supporting families

- Family info sessions. Information listed on our website
- Share [this guide](#) with families to complete their application

*You can find it under the resources to apply on our website.

- If you have not done so, please submit [this questionnaire](#): We will complete the requests next week.



UPK Info Sessions for Families

Information sessions for families to help them navigate the UPK program and application are scheduled! Dates:

- March 12 at 6 pm in English
- March 14 at 6 pm in English
- March 26 at 6 pm in English
- March 28 at 6 pm in Spanish
- April 23 at 6 pm in English
- April 25 at 6 pm in Spanish
- May 8 at 6 pm in English
- May 9, 6pm Spanish

No need to register. Click the button to join the Zoom meeting.

ZOOM LINK



Other ECE trainings and events

- **Save the date:** Triad Early Childhood Council Conference "Linking Communities for Success" April 19th and 20th, 2024 (more information will be shared soon)
- Triad Early Childhood Council Jump Start Child Care Subsidy:
 - ✓ Offers funding for child care for parents/guardians who are going back to work or school and who do not qualify for CCCAP.
 - ✓ Families must live in Jefferson County and have a child 0-8 years of age. All licensed and registered providers that care for subsidy recipients' children can participate.

<https://triadec.org/about-triad/jefferson/>



NEED A LITTLE HELP
PAYING FOR CHILDCARE?

TRIAD JUMP START CHILD CARE SUBSIDY PROGRAM

The Triad Early Childhood Council and Colorado Gives Foundation subsidy provides temporary graduated child care funding for families in Jefferson County to help jump start your transition into a new role

Jeffco Resident	Transitioning to New Job/School/Training	UPK through Jeffco Public Schools
Must be a resident of Jefferson County to qualify.	Caregiver newly employed, enrolled in school or job training program	Enrolled in UPK through Jeffco Public Schools*



Website: www.Triadec.org
Email: shashonee.yazzie@trcc.edu

APPLY HERE!

303-914-6584





Q & A

THANK YOU!

Next meeting:

March 20, 2024

1:00 – 2:00 pm via

Zoom.



TRIAD

BRIGHT FUTURES